

Hawthorne Elementary Reopening Plan

January 2021

Health of Hawthorne Students, Staff, and Community is our Top Priority.

We have made changes and investments to our classrooms and physical environment to meet health and safety guidelines to minimize risk for our students and employees. We will continue to focus on the things we can control as we:

- Use reliable, scientific sources to guide our understanding of the virus that causes COVID-19 and how to effectively prevent its spread;
- Remain adaptable, knowing experts' understanding of the virus will evolve;
- Seek ways to reduce the risk of virus transmission;
- Identify external and internal factors that will lead us to modify our restrictions; and
- Ensure new policies are flexible and can be implemented and maintained.

Phased reopening Dates established by the SLCSD Board of Education

Week of Jan. 25: Kindergarten and 1st Grade

Week of Feb. 1: 2nd and 3rd Grades, including C & A 1st/2nd

Week of Feb. 8: 4th, 5th, and 6th Grades

Some classrooms at Hawthorne may be in remote learning based on parent preference.

School Schedule Monday, Tuesday, Thursday, and Friday

8:10-2:40

15-minute lunch with recess and 1 or 2 15-minute recesses

School Schedule Wednesday

Wednesday is an asynchronous day; small groups may be held online or in person

Due to bussing, some students may be on a different schedule when they resume in-person instruction.

School Entry/Exit

Students will line up in socially-distanced ways at designated doors.

Kindergarten: Outside classroom doors on South side of playground

Rooms 5, 6, 7, 8: South Playground Doors

Rooms 13, 23, 29: North Doors near the library

Rooms 20, 21, 22: Playground side Cafeteria Doors

Rooms 24, 26, 27: NE Playground Doors

Rooms 9, 10, 12: SE Playground Doors

Teachers will meet students and escort them to their rooms.

Teachers will walk students to their exit door at the end of the day.

No students will enter/exit through the front doors on 600 East unless they are tardy or need to meet parents/guardians to leave school early.

Tardy students will socially distance and wait in the open area by the office until directed to go to class.

Students will use hand sanitizer or wash their hands before/after each time they enter/leave the building.

In inclement weather, students will not be able to enter the building before the first bell at 8:10 a.m.

Students may be on school grounds for 10 minutes before and after school.

Student Health and Well-Being

Hawthorne parents and guardians must check their child's health each day before school.

Students who have a fever of 100.4 degrees or greater, cough, body aches, headache, upset stomach, shortness of breath, wheezing, difficulty breathing, sore throat, generally feeling ill, chills, muscle pains, decreased sense of smell or taste, nausea, vomiting or diarrhea, new congestion or runny nose not related to known allergies, or other COVID-19 symptoms should not come to school

Proactive parents and guardians play a critically important role in keeping all students and staff safe and ensuring Hawthorne can remain open for in-person education for all families.

Please do your part and check your child's health each day before school.

After Care

On a space-available basis, after care service will be available at Hawthorne for students who are receiving in-person instruction.

Belongings

Students should bring all belongings in a backpack to school each day; this includes lunch, water bottle, schoolwork, cold weather clothing, and supplies. SLCSO will provide water bottles for students.

If your student does not have a backpack, please let your teacher know and the school will provide one.

Backpacks must fit entirely in the locker with the door closed, so please don't send overly large backpacks or backpacks with rolling wheels.

Students who bring a home lunch will keep the lunch in the backpack until lunch time.

Students may use water bottles during breaks outside the classroom when they are socially distanced.

Building Access

Only district employees and students may be in the building.

Parents and guardians may communicate with the school via email, telephone, or the front doorbell; they will not be able to enter the building to drop off students or personal items.

While parent and community volunteers will not be able to enter the school at this time, this may change.

Classrooms

Teachers and students will work together to clean classroom surfaces throughout the day using district-provided supplies such as spray cleaner, soap, cleaning cloths, and paper towels.

Students will not share personal supplies or academic materials, including books.

Desks will be distanced as much as possible and desk shields will be used.

Teachers will teach safety protocols such as mask wearing, handwashing, social distancing, and movement within and around the school to their students.

Classroom doors will remain open during the day to improve airflow and ventilation.

Custodians will regularly sanitize high touch points including door handles, sink areas, and light switches.

Communication with Parents and Guardians

Families will continue to receive direct communication from teachers via email and other platforms. The school will communicate with families by email, school messenger, and the school website.

Contact Tracing

Classroom cohorts will be maintained throughout the day.

Students' movements in the building will be orderly, planned, purposeful, and limited.

Teachers will keep a daily record of classroom seating arrangements.

Parents/Guardians will report COVID-19 exposures and positive tests to the school principal; the principal will notify the school nurse who will confirm the diagnosis with the parent and notify the Salt Lake County Health Department.

COVID-19 Closures

Hawthorne will follow Utah and Salt Lake County guidelines for classroom and school closures.

A classroom will begin remote learning and quarantine if there are 3+ cases.

The entire school will begin remote learning and quarantine if there are 15+ cases.

COVID-19 Health Room

Students who exhibit COVID-19 symptoms at school such as a fever of 100.4 degrees or greater, cough, body aches, headache, upset stomach, shortness of breath, wheezing, difficulty breathing, sore throat, generally feeling ill, chills, muscle pains, decreased sense of smell or taste, nausea, vomiting, diarrhea, new congestion or runny nose not related to known allergies, or other COVID-19 symptoms will be escorted to Room 3 to await parent pickup.

Parents/guardians will be called immediately and should come to school as soon as possible. Students will remain in the COVID-19 health room until parents/guardians arrive.

Employees who attend to students and employees with COVID-19 symptoms will wear face masks, face shields, gloves, and gowns.

Symptomatic students in the COVID-19 health room will be comfortably isolated.

The sick room in the front office will be used for students with injuries and non-COVID-19 symptoms.

COVID-19 Symptoms/Student Return to School

Students may return to school when at least **10 days** have passed since the first symptoms appeared, symptoms have improved, **and** there has been no fever for 24 hours without the use of fever-reducing medication

OR students have a note from a healthcare professional containing another diagnosis

OR if students exhibit symptoms but there was no known exposure, they may return if they have a negative COVID-19 test, symptoms have improved, they have a release from a medical provider or the health department **AND** there has been no fever for at least 24 hours without the use of fever-reducing medication.

Face Masks

Masks are required for students, visitors, parents, and staff at all times on school grounds except when actively eating breakfast and lunch.

Students who come to school without a clean, securely fitting mask will be given one. Masks must completely cover the nose and mouth.

Face shields may be worn in addition to a mask, but not as a mask substitute.

Students should wear a clean mask to school each day.

In order to protect the health and well-being of all staff and students, students who are unwilling to wear masks will need to be picked up by parents.

Hallways

Directional and distancing signs clearly indicate where students should walk.

Students will walk in single-file lines.

Students should be an arm's length from the person in front and behind them in line.

Lockers

For health reasons, students will not share lockers.

Lockers will be assigned near classrooms, with the oldest grades having priority on each floor.

Some students may need to hang their backpacks on their chairs in the classroom if they don't have a locker.

Custodians will use a micro-static sprayer to clean outside locker surfaces two times a day and after school.

Students may not leave personal items in the lockers overnight.

Lunch/Cafeteria Use

The sliding doors between the cafeteria and the gym will be open during lunch to provide space to spread out tables so students socially distance while eating.

Students will have assigned seats 6 feet apart during breakfast and lunch in the cafeteria.

Sack lunches will be served to minimize service contact.

Students who bring home lunches should be able to open all of the containers in the lunches.

Students will have access to special lunches based on dietary needs.

Adults will clean and sanitize tables between each lunch session.

Students may have the opportunity to eat outdoors during good weather; they will sit socially distanced.

Meal Guidelines for Students at School:

Breakfast and lunch will be free for all students.

Meals will be pre-sacked and available in the cafeteria.

Breakfast must be eaten in the cafeteria before school begins.

Students will eat lunch first than have recess.

Meal Guidelines for Remote Learners:

Beginning Jan. 25, 2021, all children 0-18 are eligible for free meals Mon., Tues., Thur., and Fri.

Lunches are available from 12:30 to 1:00 p.m.

Pick up lunches at the north door of the cafeteria with access via the carpool drop-off lane.

On Wednesdays or other asynchronous days, meals are available from 10:30 a.m. to 12:30 p.m.

Hawthorne students who live outside the Hawthorne boundaries may get lunches at Hawthorne or neighborhood school.

Recess

Masks and social distancing are required during recess.

Students will have specific play areas by class during each recess. The areas will be adjusted to enable students to play on different parts of the playground.

Students will sanitize or wash hands before and after each recess.

Students should wear appropriate clothing for the weather.

If indoor recess is necessary, the classroom teacher will provide structured classroom activities.

Students who need to stay inside for recess for health reasons will sit socially distanced at desks in the front open area near the office.

School staff will clean/sanitize playground equipment after recess.

Restrooms

Masks are required in the restroom.

Custodians will clean/sanitize the restrooms frequently throughout the day.

Kindergarten students will use the kindergarten restrooms.

Students in Rooms 5, 6, 7 and 8 will use the restrooms by the cafeteria.

Students in Rooms 9, 10, 12, and 13 will use the east downstairs restrooms.

Upper hall students will use the upstairs restrooms at staggered times.

In an emergency, students may use any nearby restroom.

Adult restrooms will be non-gender specific, with door locks.

Special Classes: PE, Dance, Library, Music, Neighborhood ELP, and Social Emotional Learning

Students will participate in special classes weekly.

Special classes may be outside, on Zoom, in designated spaces, or in the classroom.

Substitutes

Teachers will use the SLCSO substitute notification system in the event of an absence. Hawthorne has developed an in-school list of substitutes for teachers to use as needed.

In the event no district substitutes are available, Hawthorne will use in-school employee resources to cover classes.

For health reasons, students will remain in their classroom cohorts throughout the day and will not be assigned to other classrooms.

In unusual circumstances, it may be necessary to hold an asynchronous day for a class if no substitute is available. Parents will be notified no later than the day prior if this is necessary.

Transportation

Families of students eligible for bus transportation will receive specific information about changes in bus pick up and drop off times, and health and safety guidelines.

Students will only be able to ride the bus for the route to which they have been assigned.

Masks must be worn on busses at all times.